

Diabetic foot care training of trainers – making a PowerPoint presentation

Expected outcomes

- Understand how to make a PowerPoint presentation
- Improve knowledge and IT skills when using PowerPoint
- Be confident independently making presentations for case studies and other work requirements
- Know where to search for more information and resources to improve PowerPoint.

Before making a PowerPoint

Consider:

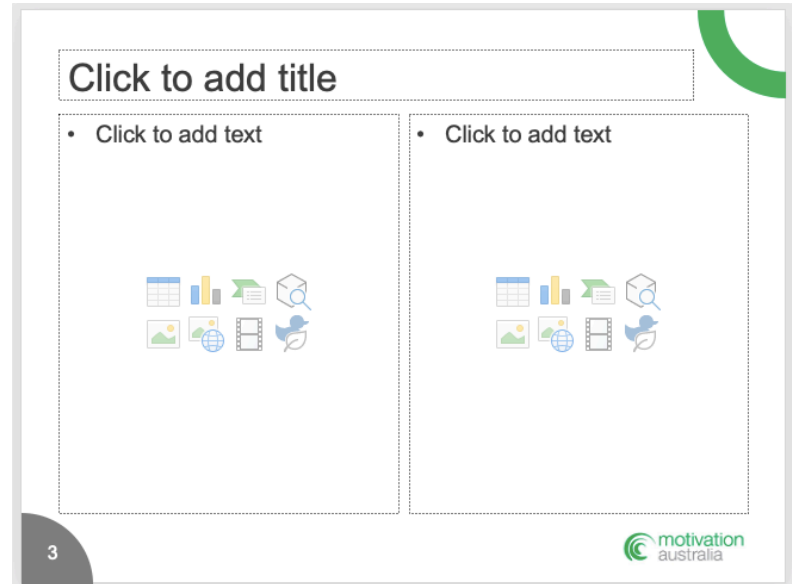
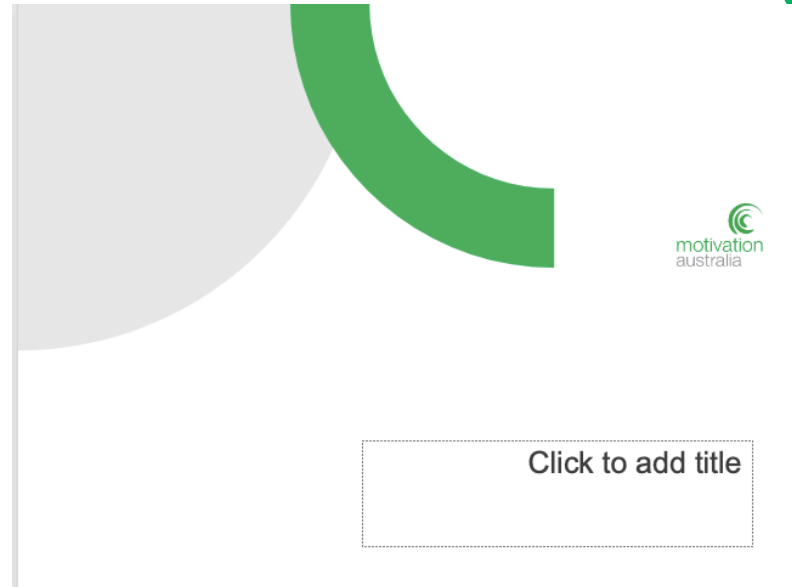
- What is the purpose of the session?
- Who is your audience?
- What is your goal for your audience to be able to do/understand?
- What is the best way to get your message across (visual, presentation, activities, practical, lecture)?
- Are there other resources that may help achieve this?

Use a template

Using a template can help with planning and creating a presentation. See the template on the webpage under additional resources 'Presentation template'

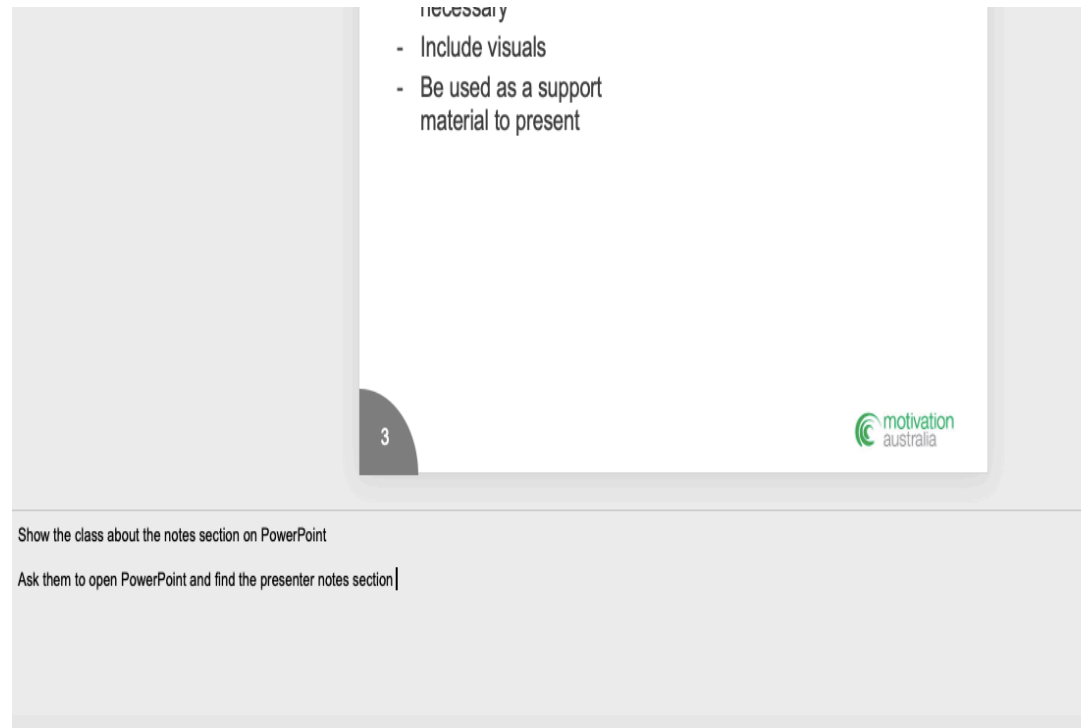
You can create various templates depending on the type of presentation. For example:

- Case study
- Module
- Practical session



Presenter notes

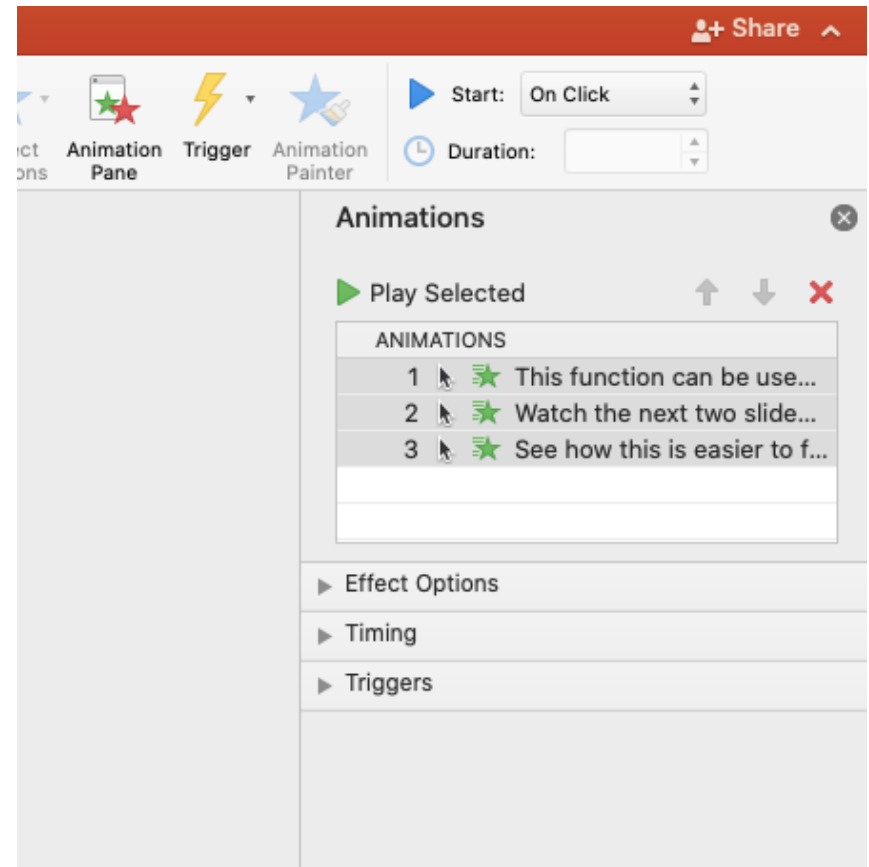
- Presentations should:
 - Use the least words necessary
 - Include visuals
 - Be used as a support material to present



The screenshot shows a PowerPoint slide with a white background and a grey border. The slide content includes the word "necessary" at the top, followed by two bullet points: "- Include visuals" and "- Be used as a support material to present". In the bottom left corner of the slide, there is a small grey circle containing the number "3". In the bottom right corner, there is a logo for "motivation australia" consisting of a green circular icon and the text "motivation australia". Below the slide, there is a grey bar containing two lines of text: "Show the class about the notes section on PowerPoint" and "Ask them to open PowerPoint and find the presenter notes section |".

Animations

- This function can be used to reduce the information on the screen at one time
- Watch the next two slides as examples
- See how this is easier to follow



Watch video

Intro to powerpoint:

https://www.youtube.com/watch?v=Eer0_GHEumM

Further resources:

PowerPoint course

<https://www.youtube.com/watch?v=qXinjIL7SKI>

Activity

In partners, make a 3-slide PowerPoint about each other which uses:

- A template
- Expected outcomes page
- Animations
- Notes
- Images

Questions

- After completing your presentation allocate time for questions and discussion
- Do you have any questions?