

Pacific Wayfinders mentoring programme: Stage 4 – Closure (mentor)



Introduction

Motivation Australia's Pacific Wayfinders mentoring programme responds to a need for more continuous professional development opportunities for health workers in Pacific Island countries.

This resource provides information for mentors in Stage 4 of the Pacific Wayfinders mentoring programme. For more general information about the programme, please see the [Motivation Australia website](#) or review the resources shared in Stage 1, 2 and 3 of the programme.

Stage 4: Closure

During the last month of the programme, it is important to reflect and review all personal and professional development achieved by the mentee and mentor during the programme.

Reflecting on our development so far allows the mentor and mentee to identify priorities for further development. These priorities may be in different areas or a continuation of the same areas.

The mentee and mentor should also thank each other for sharing their experiences and knowledge during the programme.

Programme review

To finalise the mentoring programme, all mentors are asked to do three tasks: With your mentee, complete the mentee final reflection form, individually complete a programme evaluation survey and attend a group session on Zoom. These tasks are explained here:

- 1. With your mentee, complete a final reflection of your experience in the programme, focussing on your goals, your participation and your learning, by using the [Mentee final reflection form](#).**
 - During your final meeting, please download and fill in the Mentee final reflection form
 - Motivation Australia may use the information provided in the form. All information used will be de-identified (meaning no-one will be able to tell who wrote it)
 - We encourage you to be as honest as possible when reflecting on the mentee's achievements and learning
 - **Please send the completed form to Daniel at danielnoll@motivation.org.au by 1 July.**
- 2. Complete a mentoring programme review survey on SurveyMonkey**
 - The survey will be open for 2 weeks starting from Friday 17 June at 9:30am Sydney time and closing on Friday 1 July at 5:00pm Sydney time. Check your emails for the link!
 - All information provided by you in the survey will be kept confidential. Only Daniel will know who said what
 - Any answers used by Motivation Australia for marketing, reporting or improvement of the programme will be de-identified
 - We encourage you to be honest with your feedback at all times.

3. **Attend the final group mentoring / programme review session on Wednesday July 6 at 5:00pm Sydney time.**
- The final group mentoring / programme review session will review the findings from the evaluation, make space for more reflection and feedback, and discuss why evaluation and reflection are important for learning.

Continuing the mentoring relationship

It is up to the mentee and mentor to agree if and how they would like to continue the relationship after the programme. Applications for the Pacific Wayfinders Mentoring programme for 2022/23 will open in late July or early August.

Motivation Australia are happy for the 2021/22 mentoring pairs to continue in the programme for 2022/23. Please contact Daniel if you wish to do this. Otherwise, mentoring pairs may wish to continue meeting informally outside of the programme or simply be in each other's professional networks.

Reflection journals, personal vision statement and goal setting tools

Motivation Australia does not need to see any reflection journal, personal vision statement or goal setting tools at the end of the programme. However, Motivation Australia may request a quote or summary from these documents at the end of the programme, so please encourage your mentee complete them before the programme review.

Thank you!

Thank you for participating in the Pacific Wayfinders mentoring programme for 2021/22. For more details or support please email Daniel at danielnoll@motivation.org.au.